

At a glance we provide...

University Preschool & Child Care Centre

- ◆ *A comprehensive care and education program developed by qualified staff.*
- ◆ *Attractive, safe and spacious indoor and outdoor environments*
- ◆ *Separate rooms for playing and sleeping/resting*
- ◆ *Excursions and community activities*
- ◆ *A multicultural perspective*
- ◆ *A 'systems' whole service approach to program development and evaluation*
- ◆ *A play based curriculum that has been informed by the National Quality Framework (NQF), the Early Years Learning Framework (EYLF) and the New Zealand Te Whariki Early Childhood Curriculum.*
- ◆ *Referrals to specialist support services that support child development*



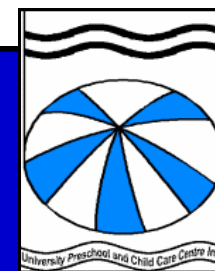
CONTACT US

Address: Lenox Crossing,
Australian National University
ACTON ACT 0200

Phone: 02 6125 4113

Email: unipresc@iimetro.com.au

Website: www.upccc.com.au



Established 1969

University Preschool &
Child Care Centre Inc.

The Australian National
University

Our Vision

To provide an inclusive, safe, stimulating and caring environment for our community by nurturing each individual's sense of belonging, being and becoming

General Information for
your assistance

What we offer your child....

About Us

UPCCC was established in 1969 to meet the childcare requirements of the ANU staff and students and surrounding community. We are a Community Based non-profit service. The Centre is managed by a non-teaching director with the overall legal responsibility being held by the Management Committee comprising parents and staff. We are required to meet stringent licensing standards set down by the Office Of Childcare that regulates child:staff ratios, group sizes, staff qualifications, programs, etc. We also participate in the Early Years Learning Framework (EYLF) and the National Quality Framework (NQF) - an Australian Government initiative ensuring high quality and consistent early childhood education & Care across Australia.

UPCCC operates 51 weeks per year and is open between the hours of 7.45am and 5.45pm Monday to Friday. We are licensed for 85 places but usually maintain an enrolment capacity of around 84 places. There are three Sections for children Babies, 4wks – 18mths; Toddlers, 18mths – 3yrs; and, Preschool, 3yrs – school age. Within each section there are two groups broken down as follows:

- 4wks – 24mths, 20 children and 5 staff
- 18mths – 3 yrs, 22 children and 5 staff
- 3yrs – 4yrs, 20 children and 2 staff
- 4yrs, - school age, 22 children and 2 staff

Each section also has additional Floating staff that ensure ratios are maintained during staff breaks.



Our Staff

We employ a total 30 permanent full time and part time staff including Administration staff, Primary Contact staff, maintenance and housekeeping staff. All our primary contact staff are qualified and/or experienced and our Child:Staff ratios are above the minimum required. Most of the staff also have first aid certificates.

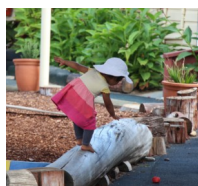
We employ Early Childhood degree qualified teachers to ensure programs in all areas are educationally sound.

Our centre also places a high priority on providing all staff access to regular inservice training to ensure all staff have up-to-date knowledge of new research into early childhood development and teaching.

Our Philosophy and Program

Our centre philosophy incorporates a multi-cultural and gender inclusive approach to child development, care and education and we value the involvement of parents.

The program is based on consideration for the needs of the individual child within the context of the larger group. All children are observed on a regular basis and information is gathered on their interests and abilities. Staff then use this information to formulate a program of activities to build and extend on these within the context of the whole group.



Parents are an important part of this process and feed back on programs is sought on a regular basis.

Special activities provided by the centre include a weekly music program, special guests and excursions.



Our Fees

Our fees are \$480 per week for all children attending on a full time basis. Our daily rate is \$98 for children attending part time however we only offer part time care in blocks of two or three days.

Fees must be paid two weeks in advance according to the fee schedule, ANU staff can request salary sacrifice or salary deductions for child care fees from the ANU payroll office. Government child care benefit is available for eligible parents.



How we Allocate Placements

Places are allocated on a priority basis. Priority is determined by several factors. Because of our relationship with the ANU our highest priorities are children whose parents are either studying or working at the ANU and siblings of children already enrolled in the Centre. Once the care needs of these children have been met we look at placing children from the general community whose parents are working, studying or seeking employment as per the guidelines set by the Dept. Family & Community Services.

Our main enrolment period is at the beginning of the year however placements do become available throughout the year as children leave or reduce their days.

Once a placement has been offered we encourage a series of visits prior to starting at the Centre. A comprehensive Centre Handbook and Policy Handbook explaining our routines, policies and procedures is available from our Website, www.upccc.com.au

